

Send All Property Tax
Payments to:

Door County Treasurer
421 Nebraska Street
Sturgeon Bay WI 54235

Tel: (920) 746-2286
<https://pubinfo.co.door.wi>

1st Installment due January 31
2nd Installment due July 31

**For change of address,
contact town clerk**

**Town Hall and Community
Center is located at:
4528 State Highway 57
Sturgeon Bay WI 54235**

Telephone: (920) 746-1230
Facsimile: 746-1245
office@townofsevastopol.com
www.townofsevastopol.com

Regular Office Hours:
Monday –Friday, 8 am–4:30 pm
(or by appointment / as noticed)

Town Officers:

Leo Zipperer, Chairman
(920) 743-6355 / 493-6355

Tom Girman, Vice Chair
(920) 746-0318

Dan Woelfel, Supervisor
(920) 743-8686

John Staveness, Supervisor
(920) 743-9738

Chuck Tice, Supervisor
(920) 743-4790

Linda Wait, Clerk/Treasurer
(920) 746-1230 / 743-6884

In an EMERGENCY, CALL 911
For Fire / Rescue / Ambulance / Sheriff
Non-emergency: Sheriff – (920) 746-2400 or Fire 746-2916

Wisconsin's New Photo ID Law for Voters

Photo Identification is now the law in Wisconsin. Beginning in 2012, voters will be required to show an acceptable photo ID in order to receive a ballot and cast their vote. **The following are acceptable forms of ID:**

- Wisconsin DOT-issued driver's license
- Wisconsin DOT-issued ID card
- Military ID card
- U.S. passport
- Certificate of naturalization
- Indian tribe ID card
- Certain receipts issued by Wisconsin DOT
- Wisconsin university or college ID

If you are eligible to vote but do not have an acceptable ID, you may obtain a free ID for voting purposes from the Wis Department of Transportation. Please remember that you will need to provide a birth certificate and other documents in order to receive the DOT-issued card, so start the process well in advance of an election date. Call your local DOT office for information.

Voters must now sign the poll book to obtain a ballot and there will be a signature block for each voter. However, electors who are unable to sign due to a physical disability are exempt from this requirement. Just tell the poll worker that you are unable to sign and a notation will be made in the block.

Persons requesting an absentee ballot will also be required to provide the same type of photo ID as required at the polls. Photo ID is not required for indefinitely confined voters or nursing home residents, but is replaced with alternative requirements.

To request an absentee ballot, contact the town clerk or you can find the application on the town website. Questions? Feel free to call the clerk.



**Be sure to bring your photo identification
when you come to vote!**

Spring Primary – February 21, 2012
Spring Election and Presidential Preference - April 3, 2012
Partisan Primary – August 14, 2012
General Election – November 6, 2012

Town Mailing Address & Website Update

We will no longer be using the post office mailing address. All mailings should be addressed to: **4528 State Highway 57, Sturgeon Bay WI 54235.**

Our email address is now: office@townofsevastopol.com. The town website at www.townofsevastopol.com is updated daily and a great resource for meeting agenda, minutes, budgets, calendar of events, links and other useful information. Do you have a scenic Sevastopol landscape or nature photo you would like to share? We could see about posting it to the website! Just email your photo to the office.

Licensing , Permits and Other Important Information



Pets & Animals

All dogs are required to be licensed. You can obtain a dog license from the town office in person or by mail. Provide proof of vaccination (it will be returned to you with the license) and payment: \$3 for spayed or neutered pets and \$8 for intact.

For stray dogs and cats, contact our Animal Control Officer, Mark Richard at (920) 421-0828 or home at 868-3924.

For animal complaints (nuisance, barking), call the Door County Sheriff Department at 746-2400.

Interested in adopting a pet? Visit the Door County Humane Society or call 746-1111.

Operator's License

Bartenders are required to have an operator's license issued by the municipality in which they are working. Applications are available from the town clerk or download from the website. The license fee is \$10.

Rental of Facilities



The community room (accommodates 120) is available for rent.

There is also a small conference room for meetings. The town park pavilion and facilities are also seasonably

available. Contact the clerk or download reservation forms and check availability on the town website.



Burning Permits

Burning permits are required for a burn barrel and for open burning of leaves, brush and vegetative debris. Permits are available from the town officers.



Compost Site

Residents can use the City of Sturgeon Bay's compost site on Division Road. The annual fee is \$25 and you can bring brush, grass clippings, leaves and other garden waste. Compost is also available for purchase. Call City Municipal Services at 746-2912 for permit.



Building, Zoning & Driveway Permits

Permits are required for new construction, additions, remodeling, moving structures and demolition. The Door County zoning ordinance is applicable in Sevastopol, so always contact the Door County Zoning Dept. at 746-2323 to obtain a zoning permit before starting your project.

For building permit applications and information, contact the building inspector's

office, Independent Inspections, Inc. at 800-422-5220.

In order to be in compliance with minimum standards and specifications, driveway permits are required. Correct installation and a culvert, if needed, assure proper drainage and access for emergency vehicles. The application is available at the office or online. There is no fee.



For safety reasons, always call before you dig! Dial 811 or Diggers Hotline at 800-242-8511.

Room Tax: Sevastopol is a member of the Door County Tourism Zone Commission. If you are an innkeeper or offer transient rental (less than 30 days), you must obtain a permit and collect room tax. Contact the Tourism Zone Commission at (920) 854-6200.

Winter Road Concerns: Contact Chairman, Supervisors or Clerk.

Change of Address: If you need to update the address on your tax bill, contact the town clerk.

Newsletter: Send items of interest to Supervisor Dan Woelfel.

First Responders Sevastopol's team of First Responders is on call 24/7 and part of the Door County Emergency Medical Services providers.

Committee & Commission Appointments

In addition to the Board of Supervisors, the Town has established sub-units to assist in guidance and governance. If you are interested in serving on

a committee, please contact the Town Chairman.

- Parks & Recreation Board
- Plan Commission

- PEG-Cable Channel
- Property Management
- Ethics
- Fire/Rescue Services
- Board of Review

Assessments, Open Book and Board of Review

OPEN BOOK: tentatively scheduled for Friday, June 1st 2012 – 10:00 a.m.

BOARD OF REVIEW: tentatively scheduled for Monday, June 18th 2012 beginning at 1:00 p.m.

ASSESSOR:
Associated Appraisal Consultants, Inc.
P. O. Box 2111
Appleton WI 54912-2111
Telephone: (800) 721-4157

Properties are assessed as of January 1st of each year. If your assessment should change, either increased or decreased, you will receive a notice from the assessor.

At the **Open Book**, you have an opportunity to review the assessment roll and meet with an assessor to answer questions and obtain information on the assessment process. It is best to schedule an appointment to avoid wait time and congestion.

If you believe the taxable value of your property is incorrect, the **Board of Review** is a formal procedure and you must complete an objection form indicating why you think the assessment is in error. The Property Assessment Appeal Guide, available at the Department of Revenue website, www.dor.state.wi.us, is a useful publication that will help property owners understand and, if necessary, appeal their property assessments.

Town Park Concession Stand Operation



The familiar call to “play ball” will fill the air this spring and you can be part of the action.

The Sevastopol Parks & Recreation Board is looking at the potential for an interested individual, group or organization to operate the concession stand at the recreational facility in downtown

Institute. There are a variety of softball games going on throughout the season, beginning in May and running through early August. Interested parties would operate the concession stand during all games, which are played late afternoons, evenings and some weekends. The operator would be responsible for all expenses and complete oversight of the

concession stand, including purchasing product, selling refreshments and cleaning the facilities. All proceeds would be retained by the operator.

Interested parties should contact the clerk, Linda Wait, at the town office (746-1230) for more information. Contract preference will be given to local groups, charitable organizations or individuals residing in the Town of Sevastopol.

CABLE CHANNEL UPDATE

If you subscribe to Charter television, you can view our Sevastopol TV station, even with a basic cable account, on channel 986 (if you have a converter box) or channel 97 (analog). Many local events and meetings are broadcast. In our effort to improve, we are soliciting your input on station content. Your comments are important. Please RSVP to the town office; or feel free to give a personal call to Laddie at 743-8400/email: tv@doorbell.net or to Tom Girman at 746-0318/email: tgirman@charter.net.

REDISTRICTING & NEW WARD BOUNDARIES

Based on the 2010 census and Door County’s recent Supervisory District Plan, Sevastopol now has five wards as indicated below. Wards 2, 3 & 4 comprise

Supervisory District No. 14 and Wards 1 & 5 comprise District 15. New maps will be available on election day to direct voters to the proper district and ward.



FIRE PROTECTION SERVICES

by Tom Girman

Recently, we negotiated an amended fire services contract with our provider, the City of Sturgeon Bay, which will take us through December 31, 2012. It is essentially an interim contract providing us with ample time to consider a variety of options, including a more integrated approach with Sturgeon Bay for fire prevention services beyond the year 2012.

The following provisions are incorporated into our amended contract:

Term. The amended Fire Protection Services agreement shall continue through December 31, 2012 and includes revisions addressing fees and contract term. There

will be no continuation of our agreement beyond December 31, 2012 except for prior written agreement between the City and Sevastopol. It is expected that we will enter into a long term agreement with Sturgeon Bay beginning January 1, 2013.

Fee. The fee structure remains essentially the same and is based upon the increase of Sevastopol's 2011 actual fire protection cost plus a percentage equal to Sturgeon Bay's 2012 Fire Department budgeted operating expense over their 2011 fire department operating expense. The previous contract was capped at a 5% maximum increase over the prior year's fee and the

amended contract for 2012 will be capped at 3.5%. It is important to note that prior to negotiating a fire services agreement with Sturgeon Bay five years ago, our annual increases were between 8% and 12% and based on our valuation.

We expect to enlist the services of a qualified consulting firm to assist us in negotiating a new contract and also to consider options where Sevastopol can provide some assistance in the fire prevention service. For more information, please don't hesitate to call our town office and your call will be directed to the appropriate person.



By
Holly Kohls,
Chair-SHS

The **Sevastopol Historical Society (SHS)** was established earlier this year by a few local residents who have a passion to collect and preserve family and local history. Our mission statement is *"there's no time like the present to start preserving the past."*

Our first production in September on the Charlie Bassford family was a huge success! We are planning a second program on logging

with Mike Madden as host in February 2012. This will be a great example of what our pioneer ancestors worked so very hard at in order to create and establish the Sevastopol community.

Perhaps you or someone you know of would love to give a presentation? If you are uncomfortable with public appearances but still want to share your story, arrangements can be made for a video recording or interview at a place of your choosing. We would very much like to talk to you about a future program on a topic relevant to Sevastopol.

Our goal is to accumulate 'how' our area came to fruition and all the different families, stories and events that have made us a great community! Everyone is welcome to become a member and support the preservation of our cultural and historical heritage. It's easy. Just fill in the contact information below and return to:

**Sevastopol Historical Society
P O Box 501
Sturgeon Bay WI 54235**

Annual dues are \$15 for individuals or \$25 for the family; an associate membership is \$50.

Name: _____
Address: _____
City/State: _____

Phone: _____
Email: _____

Individual - \$15 Family - \$25 Associate - \$50

I am interested in participating in a program on _____.

Return to: Sevastopol Historical Society, P. O. Box 501, Sturgeon Bay WI 54235